

Dexter Downtown Development Authority

FEBRUARY 17, 2022 <> 7:30AM

In-Person Meeting

MINUTES

1. Call to Order: Called to order at 7:30 AM on February 17, 2022 by Chairman Doug Finn.

2. Roll Call

Doug Finn – Present

Don Darnell – Present

Mike Fitzpatrick – Present

Carol Jones – Present

Shawn Keough – Present

Patrick Becker – Absent

Rich Bellas – Present

Mike Penn – Present

Karen Magdich – Arrived at 7:39 AM

Phil Mekas – Absent

Fred Schmid – Absent

Randy Willis – Present

Also in attendance: Michelle Aniol, Community Development Manager and Scott Munzel, City Attorney.

3. Approval of Minutes from the January 20, 2022 Regular Meeting

Motion Willis; support Fitzpatrick to approve the minutes of the Regular Meeting of January 20, 2022 with correction that Ms. Aniol and Ms. Ceccolini were in attendance and Ms. Magdich and Mr. Schmid were in attendance remotely.

Unanimous voice vote approval with Becker, Magdich, Mekas and Schmid absent.

4. Approval of Agenda:

Motion Penn; support Willis to approve the agenda. .

Unanimous voice vote approval with Becker, Magdich, Mekas and Schmid absent.

5. Pre-arranged Audience Participation: *None*

6. Non-Arranged Citizen Participation: *None*

7. Treasurer's Report: *Treasurer Mike Fitzpatrick presented the February Treasurer's Report including cash balances and the revenue/expense report.*

- a. February Invoices: *An invoice from Gerald Alcock L.L.C. for Property Appraisals in the amount of \$3,750.00.*

Motion Darnell; support Penn to approve the February Invoice in the amount of \$3,750.00

Ayes: Darnell, Jones, Willis, Finn, Keough, Penn, Bellas, Fitzpatrick and Magdich

Nays: None

Absent: Mekas, Becker and Schmid

Motion carries

- b. Treasurer's Report –February 2022

Motion Willis; support Darnell to approve the February DDA Treasurer's Report.

Ayes: Finn, Darnell, Fitzpatrick, Jones, Keough, Bellas, Penn, Magdich and Willis

Nays: None

Absent: Becker, Mekas and Schmid

Motion carries

8. Correspondence / Communications: None

9. New Business

- a. Discussion – Transfer /Sale of City owned properties to the DDA

Ms. Aniol reported on the background of properties 8077 and 8087 Forest property transfer and 8090 Grand Street property sale. Discussion followed on the transfer of these properties to the DDA as the ownership of these properties did not happen prior to the passage of the amendment to the City Charter. This item will be referred to City Council for their discussion and brought back to the DDA for the March meeting.

10. Unfinished Business

- a. *None*

11. Reports:

- a. Mayor– Shawn Keough

Mayor Keough includes his written report per packet and provided the following updates:

- City Council is working on Goal Setting.*
- City Council has also been working on goals for the Fire Station.*
- The DAFD Board is planning on a second interview with a candidate for Fire Chief tentatively on February 24, 2022.*

- *5 Healthy Towns put out a press release regarding the ending of the lawsuit between them and the City of Dexter. I am working on a statement on Dexter's response to the story.*
- *I am also working on a State of the City address.*
- *The City Hall Renovation Team is meeting regarding the proposed renovations to the Broad Street building for City Hall. Cost is higher than first expected due to the shortage of materials.*
- *I met with the Washtenaw County Road Commission regarding a roundabout at Dexter Chelsea Road.*

b. Staff – Michelle Aniol

Ms. Aniol includes her written report per packet and provided the following updates:

- *Please look online at the Zoning Ordinance Update as to what is being proposed from the report given at the February 7, 2022 Planning Commission Meeting.*
- *Planning Commission also addressed the different Outdoor Service Area barricades used to protect the outdoor service areas. I will compile cost estimates for the different styles of barriers for the March meetings of DDA and City Council.*

12. Chairman's Report: *Next meeting –March 17, 2022*

- *Capital Improvements Program (CIP)*
- *150 Jeffords Barrier Free Parking Space – POSTPONED at 12/16/2021 meeting*
- *Draft Budget*

13. Non-Arranged Citizen Participation:

Mike Fitzpatrick reported on the Parks and Recreation meeting he attended as a representative of the DDA on the Development of Mill Creek Park North Committee.

14. Adjournment

Motion Willis; support Finn to adjourn the meeting at 9:08 AM

Unanimous voice vote approval with Becker, Mekas and Schmid absent.

Respectfully submitted,
Carol J. Jones, Secretary

Approved for Filing: March 17, 2022